

ADMINISTRATIVE INTERNAL USE ONLY

MEMORANDUM FOR: Director of Central Intelligence

FROM: Frank C. Carlucci
Deputy Director of Central Intelligence

SUBJECT: Report on the Status of Action on Personnel-
related Topics Currently Under Review

1. This is to provide you with a report on the current status of progress on the several on-going personnel topics under review at your request.

2. The topics and status comments are as follows:

A. Performance Evaluation Study

The comments of the Deputy Directors on the Performance Evaluation Task Force Report have been reviewed and considered.

A specific proposal which will incorporate changes to the current system has been developed and will be discussed at the EAG meeting scheduled for 19 September 1978. The EAG members will be asked to review this proposal and provide comments to me by 27 September 1978.

B. Alien Marriage Policy Review

The recommendations of the Deputy Directors, the Alien Marriage Panel and the Offices of Security and Personnel have been reviewed and a general conclusion reached on policy changes to be instituted.

A formal paper is being developed and is scheduled for my review on 22 September 1978.

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C. Certificates of Promotion

The Certificates of Promotion have been printed and are available for all promotions beginning 1 October 1978.

Certificates were presented to the new supergrade officers promoted in the July exercise.

D. Preparation of a brochure on personnel policies and procedures for distribution to employees

The draft brochure has been reviewed and is currently in the process of final edit for printing.

The initial printing will be in 4000 copies which will permit distribution to all new employees entering on duty with copies distributed to each component's Personnel Office for the informational use of all employees.

E. Review of Agency Vacancy Notice Policy

The Office of Personnel's paper on this subject has been received and is currently under review in my office.

F. Review of the IG proposals for revision of Agency Grievance procedures and the establishment of channels for dissent

These subjects will be discussed at the EAG meeting scheduled for 19 September 1978.

G. Mak-up of Career Service and Sub-Career Group Panels

On 13 September 1978 I tasked the Office of Personnel with developing a report and proposals relative to the composition of Panels and considerations of more standardization of approaches throughout the Agency. This report is due by 27 September 1978.

Frank C. Carlucci

ORIGINATOR:
Director of Personnel

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